



If you are visiting the Netherlands from abroad to work or study, you will need a citizen service number (burger-servicenummer - BSN) for your contacts with the Dutch authorities. You will be issued with this number when you register in the Netherlands. If you will be staying in the Netherlands for less than 4 months, you can register with one of 18 municipalities in the Netherlands (also Rotterdam). If you are staying for more than 4 months, you need to register in the municipality where you live.

#### **Register when staying for less than 4 months**

If you are a cross-border worker or foreign student, for example, and will not be staying in the Netherlands for more than 4 months, it is important that you are registered with the Municipal Personal Records Database (Basisregistratie Personen). You will then be given a citizen service number: your unique personal number for contacts with the Dutch authorities. Anyone who wants to work or study in the Netherlands or comes into contact with the Dutch authorities in another way needs this number.

#### **Attend in person for registration**

If you want to register you must attend in person and make an appointment via telephone number 14 010.

#### **This is what you have to provide for your registration**

You cannot be registered without valid proof of identity. You also have to provide your address in the country you live for example with a rental agreement.

#### **Address of residence in the Netherlands**

Rotterdam also registers your address of residence in the Netherlands. You have to provide this address for example with a rental agreement or proof of residence in a hotel or guest house.

Rotterdam will check your address of residence in the Netherlands before issuing the citizen number (BSN).

#### **For more information**

[www.rotterdam.nl/product:registratienietingezetenen](http://www.rotterdam.nl/product:registratienietingezetenen)

Although this information is in English, at the registration counter Dutch will be spoken.

# Registration in Rotterdam

**When staying in the Netherlands  
for less than 4 months**

